**Tennessee Cave Survey (TCS) Data Request Form**

Use of this form:
This Data Request Form is part of the official process to request data sharing from the TCS. Any individual, public or private entity that is either not a member of the TCS or a member acting on behalf of a third party organization that is not a member of the TCS can request use of the data in whole or part by submitting an official request to the TCS Data Sharing Committee using this form. The Data Sharing Committee will review the request and approve, modify or deny use of the data to the submitter promptly within approximately 30 days of submitting the form.

Instructions:
Complete the form below, providing as much detail as possible on the intended use and users of the data being requested. Please refer to the Tennessee Cave Survey Data Sharing & Use Policy (Document: 001 v.02) for details on data types, allowed uses and the general process. Please complete all fields relevant to the submitter, and if the submitter is representing a third party (either as a TCS member or non-member), provide requested details on your organization. Data Request Forms will be kept on file and data may only be used for the approved term.

Submit the completed Data Request Form either 1) to a member of the Data Sharing Committee or 2) an officer of the TCS (who will submit to the Data Sharing Committee) via email. Please refer to the TCS website for email addresses of current members of the Data Sharing Committee here: <http://www.subworks.com/tcs/contacts.html>.

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| **Requestor Information** |
| Date Submitted |  |
| Requestor Name |  |
| Requestor Telephone |  |
| Requestor Email |  |
| Entity Name (*or if acting on behalf of an organization*) |  |
| Entity Address |  |
| Entity Website |  |
| **Intended Data Use** |
| Purpose for requesting data |  |
| How data will be used |  |
| Will data be used for publications of any type? |  |
| Will data be used for profit making purposes, consulting work, or for fee for service for a third party? |  |
| If ‘yes’ to above, estimated profit that would be associated with use of data |  |
| Parties with which data will be shared *(please list all names of users)* |  |
| Are any parties with whom data is shared that are not part of the submitter entity? |  |
| Would requestor be willing to share any new cave data or access to the property or caves in question with members/officers of the Tennessee Cave Survey? *(If yes, please note any qualifications or restrictions.)* |  |
| Term of data use (*term of intended use, start date will begin on approval and provision of data to user*) |  |
| **Data Requested** |
| Scope of data required *(e.g. county, locality, radius from point, latitudinal or longitudinal coordinates, etc.)* |  |
| Data type required *(e.g. points, polygon, maps)* |  |